

TOWN OF CHATHAM HIGHWAY DEPARTMENT

865 Cty Rte 13

Old Chatham, New York 12136

(518) 794-7281 Fax: (518) 794-7281

Application for "ENTRANCE FOR TEMPORARY ACCESS" WORK PERMIT

PERMIT # : TA2013-_____

The undersigned hereby applies for a permit to completely perform work within three (3) months from the date of issuance in accordance with the construction instructions provided. Application Fee of \$50.00 must be submitted with application before permit is processed. (Check payable to: Town of Chatham)

Check # _____ Date: _____ Accepted By: _____

PROPERTY OWNER: _____

MAILING ADDRESS: _____

TELEPHONE #: _____ **FAX:** _____

CONTRACTOR: _____

ADDRESS: _____

TELEPHONE #: _____ **FAX:** _____

ACCESS LOCATION: _____

PROPERTY TYPE (x):

Commercial / Nature of Business: _____

Industrial / Nature of Business: _____

Residential

Other: _____

WORK TO BE PERFORMED: _____

The applicant agrees to deposit with the Town of Chatham Highway Department, a certified check in the sum of \$_____ as security that the Town Highway described herein will be restored to its original condition at the expense of the applicant as soon as the work authorized herein has been completed; and, the Town of Chatham is hereby authorized to expend all or so much of said deposit as may be necessary for that purpose, should the applicant neglect or refuse to do the same.

ADDITIONAL SPECIAL CONDITIONS

Signature of Property Owner

Date

TOWN USE ONLY:

Date Received: _____	Date Inspected: _____
Date Permit Issued: _____	_____ Acceptable _____ Not Acceptable
X	X
Signature Highway Superintendent Date	Signature Highway Superintendent Date

ENTRANCE WORK PERMIT

CONDITIONS AND RESTRICTIONS

1. All work performed under this permit shall be constructed in accordance with the Town of Chatham Highway Specifications.
2. The work authorized by this permit shall be performed under the supervision and to the satisfaction of the Town Superintendent of Highways.
3. The Town Superintendent of Highways shall be given one week's notice by the applicant of the date when it intends to begin the work authorized by this permit, together with prompt notice of completion of said work.
4. The applicant hereby indemnifies and agrees to hold the Town of Chatham harmless from any damages of any kind or nature which may arise during the progress of the work authorized by this permit.
5. The applicant certifies to the Town of Chatham that all persons engaged or performing the work authorized hereunder are duly covered by workmen's compensation insurance and that the Town of Chatham shall be held harmless on account thereof.
6. Traffic shall be maintained by the applicant on the Town Highway while the work authorized herein is in progress and until it's final completion.
7. Any required culverts will be of minimum fifteen- (15) inch unless otherwise permitted by the Town Highway Superintendent.
8. The Town Superintendent of Highways reserves the right at any time to revoke, modify or annul this permit if the applicant fails to comply with the terms and conditions set forth herein.
9. The applicant will submit securities in the amount specified by the Highway Department to guarantee the restoration of the site to its original condition. Costs incurred by the Highway Department for corrective measures to the Town highway that may be needed due to conditions related to incomplete or unacceptable permit work shall be borne by the applicant undertaking the activity.
10. Landowners are responsible for contacting Underground Facilities Protective Organization at 800-962-7962 before any digging. If recommendations are not followed, The Town of Chatham is not responsible for any damages incurred.

ENTRANCE WORK PERMIT

A. Permits

1. The owner of the parcel, logger, contractor or the developer shall obtain all necessary permits and construct all driveway entrances to the satisfaction of the governing agency.
2. No work shall take place along a Town Highway until a permit has been obtained from the Town Highway Department or Governing Agency.

B. Design

1. The entrance, curbing, gutter, drainage ditch and roadway interference shall be designed:
 - a. Not to channel drainage water from driveway onto or across the roadway.
 - b. Not to channel drainage water from roadway onto driveway.
 - c. Not to interfere with drainage flow along curbing gutter or drainage ditch.

C. Construction

1. For entrances constructed in wet areas, all unsuitable material shall be excavated and replaced with suitable material. Curtain drains should be installed which discharge into the roadway storm drain system.
2. Temporary entrances associated with construction, logging, or other similar use shall be provided with an anti-tracking construction entrance consisting of 12" thickness of compacted 1 ½" stone.