

Town of Chatham Planning Board  
Agricultural Site Plan Requirements

The following are required as part of an Agricultural Site Plan Application:

Application Forms and Fees

Sketch of the parcel of land on a location map which must show clearly the following drawn to scale:

- Boundaries and dimensions of the parcel of land involved
- Existing Zoning designation and any Agricultural designation
- Identification of contiguous properties
- Any known easements or rights-of-way
- Roadways
- Land and water areas
- Water sources such as wells
- Sewer and/or septic
- Location of existing structures on or immediately adjacent to site and uses
- Location of proposed structures, arrangement of buildings, and uses
- Exterior lighting existing and proposed
- Means of ingress and egress
- Parking and circulation of traffic
- Arrangement of land uses present and proposed such as pasture, crop fields, woodland, livestock containment areas, and/or manure storage/manure composting sites
- Sketch of existing and proposed building, structures, and/or signage to include exterior dimensions and elevations of front, side, and rear views. Include copies of any available blueprints, plans, and drawings
- If any structures are proposed to be located adjacent to a stream or wetland provide a copy of the floodplain map and wetland map that corresponds with the boundaries of the property

Description of Existing and/or Proposed Farm Operation which must include a Narrative of the following:

- Intended use of buildings, structures, and/or signage
- Location of buildings, structures, and/or signage
- Anticipated changes in existing topography and natural features of the parcel to accommodate changes
- Name and address of the applicant
- Name and address of any professional advisors
- If applicant is not owner of property, provide authorization of owner as an attachment

Applications are Subject to a Public Hearing

*Agricultural farm management practices, including construction, maintenance and repair of farm buildings and structures, and land use consistent with “generally accepted principles of farming” are designated Type II actions which do not require preparation of an Environmental Assessment Form (EAF) and not subject to compliance with State Environmental Quality Review (SEQR). 6 NYCRR 617.59 (a),(c)(3).*

*The nature of proposed activities, the size and complexity of the proposed agricultural activity and/or the construction of buildings or structures, along with status of State agricultural exemption may require submission of additional documentation such as but not limited to survey, architectural and/or engineering drawings or plans.*