

TOWN OF CHATHAM
REGULAR TOWN BOARD MEETING
August 19, 2010

The Regular Meeting of the Town of Chatham, Town Board was held on Thursday, August 19, 2010 at 7:00 PM at the town hall. Present were: Supervisor Jesse DeGroot, Councilman Rohde Councilman – Henry Swartz, Jr., Councilman - Maria Lull, Rec. Director Shari Franks, Town Clerk - Beth Anne Rippel and Town Attorney - Tal Rappleyea and others.

Supervisor DeGroot opened the meeting and the pledge was led by Councilman Swartz.

CORRESPONDENCE

- A. Ted Gutterman re: proposed Ghent Local Law #4 regarding access to and from a public highway for all proposed commercial uses.
- B. Columbia County Fire Coordinator re: the July 5 barn fire.
- C. Kinderhook Lake Corporation re: DEC Wetlands Permit to drawdown the lake on 10/15/2010.

PUBLIC COMMENT

- ◆ Bob Balcom stated that the *Implementation Committee* should follow the Open Meetings law. e.
- ◆ Ira Marks asked if the *Implementation Committee* meeting minutes would be available to the public. Councilman Rohde said they would be available.
- ◆ Deidre Henderson asked that the *Implementation Committee* redo their organizational meeting.
- ◆ Councilman Swartz stated that the *Implementation Committee* will meet on the 4th Monday of each month at 7PM. Matters discussed at the August 19th meeting will be revisited at the September 27, 2010 meeting. The meeting that had been scheduled for Monday, August 23 will not be held.

REPORTS

- A. Highway report on file.
- B. Code Enforcement/Zoning Enforcement on file.
- C. EMC – Deidre Henderson apprised the Board of upcoming conference opportunities. Ms. Henderson encouraged the Board to act soon if they plan on working with the NY Rural Water Association on developing a plan for the Town. Supervisor DeGroot will contact Steve Wenkley regarding the process. She would also like to ask the Board again to form a Conservation Advisory Council which could oversee the development of a Ground Water Resource Plan.
- D. Supervisor (county business) The County is in discussions regarding 911 dispatching procedures. Resolution is pending.
- E. Recreation Department Director Shari Franks along with Head Counselor Hannah Klein, and Counselor Mary Kate Knight presented a slide show set to music of photos taken of campers and staff throughout the six week summer park program. Hannah and Mary Kate spoke about the merits of the different programs and how they are educational as well as recreational. There is

something to capture the interest of every camper. Shari reported that the Community Garden project was a huge success this summer with a bountiful harvest. Kids got a chance to cook up a variety of vegetables and share them at lunch time. Written report on file.

F. Comptroller report on file

NEW BUSINESS

A. Town Hall alarm system. Town Clerk will research options.

B. Workplace Violence Policy

RES. #98-10 to adopt the Town of Chatham Workplace Violence Prevention Policy. Supervisor DeGroot offered RES. #98-10 and moved its adoption to approve the Town of Chatham Workplace Violence Prevention Policy.

The Town of Chatham is committed to the safety and security of our employees. Workplace violence presents a serious occupational safety hazard to our agency, staff and clients. Threats, threatening behavior, or acts of violence against employees, visitors, guests, or other individuals by anyone on the Town of Chatham property will be thoroughly investigated and appropriate action will be taken, including summoning criminal justice authorities when warranted. All employees are responsible for helping to create an environment of mutual respect for each other as well as clients, following all policies, procedures and program requirements, and for assisting in maintaining a safe and secure work environment.

The policy is designed to meet the requirements of NYS Labor Law 27B and highlights some of the elements that are found within the Workplace Violence Prevention Program. The process involved in complying with this law include a workplace evaluation that was designed to identify the workplace violence hazards our employees could be exposed to. Other tools that were utilized during this process included establishing a committee made up of management and Authorized Employee Representatives who will have an ongoing role of participation in the evaluation process and investigating workplace violence incidents or allegations. All employees will participate in the annual Workplace Violence Prevention Training Program.

The goal of this policy is to promote the safety and well-being of all people in our workplace. All incidents of violence or threatening behavior will be responded to immediately upon notification. The Town of Chatham has identified response personnel that include a member of the management and an employee representative. If appropriate, the Town of Chatham will provide counseling services or referrals for employees.

All town of Chatham Personnel are responsible for notifying the contact person designated below of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received.

Councilman Lull seconded the motion

Designated Contact Person:

Beth Anne Rippel

Town Clerk

(518)392-3262

Chatham Town Hall, 488 Route 295, Chatham, NY 12037

Councilman Lull seconded the motion.

VOTE: Ayes; DeGroot, Lull, Rohde, Swartz

Nays; None, Resolution adopted

OLD BUSINESS

A. Mirror Pond. Supervisor DeGrootd, David Everett and Ira Marks attended a meeting with DEC, minutes attached.

Supervisor DeGrootd stated that the *Old Chatham Committee to Stop the Flooding* raised funds to help offset the cost of the study by B&L.

B. Computer Services will be revisited at the September regular Town Board meeting.

RESOLUTIONS

RES. #99-10 to approve the minutes from the July 15, 2010 regular town board meetings. Councilman Rohde offered RES. #99-10 and moved its adoption to approve the minutes of the July 15, 2010 Regular town board meetings. Councilman Lull seconded the motion.

VOTE: Ayes; DeGrootd, Lull, Rohde, Swartz
Nays; None, Resolution adopted

RES. #100-10 to approve the minutes from the August 9, 2010 Special town board meetings. Councilman Lull offered RES. #100-10 and moved its adoption to approve the minutes of the August 9, 2010 Special town board meetings. Councilman Rohde seconded the motion.

VOTE: Ayes; DeGrootd, Lull, Rohde, Swartz
Nays; None, Resolution adopted

RES. #101-10 to set dates of the *Implementation Committee* meetings. Councilman Swartz offered RES. #101-10 and moved its adoption to set dates of the *Implementation Committee* for 2010 on the 4th Monday of each month at 7PM. Councilman Rohde Seconded the motion

VOTE: Ayes; DeGrootd, Lull, Rohde, Swartz
Nays; None, Resolution adopted

PUBLIC COMMENT

- ◆ Cynthia Richardson asked if there was anything the public could do to assist if flooding from the Pond Chatham pond were to occur again, Maybe Highway Super. Rickert has some ideas.
- ◆ Deidre Henderson would like the budget posted on the website.

Motion was made by Councilman Lull, seconded by Councilman Swartz to enter into executive session at 8:00 PM. Motion was made by Supervisor DeGrootd, seconded by Councilman Swartz and carried to come out of executive session at 8:15 PM.

RES. #102-10 to remove the Dog Control Officer of her duties. Supervisor DeGrootd offered RES. #102-10 and moved its adoption to remove the Dog Control Officer of her duties. An interim DCO will be hired to fill the position for the remainder of the year. An ad will be placed in the newspaper and on the Town website for a DCO. Interviews will be conducted and an appointment will be made. Councilman Swartz seconded the motion.

VOTE: Ayes; DeGrootd, Lull, Rohde, Swartz
Nays; None, Resolution adopted

Motion was made by Councilman Swartz, seconded by Councilman Rohde and carried to adjourn at 8:25PM.

Respectfully submitted by,

Beth Anne Rippel
Town CLerk