

**Special Town Board Meeting**  
Monday December 7, 2015, 7:00 PM

“For the purpose of discussing financial statements, salary figures reflecting the Preliminary Budget, Contracts if any, with attorney, accountant, or any other professionals, Request for proposal Town Attorney, Town Accounting firm, Advertise for Code Enforcement Officer, Planning Board seat, Zoning Board seat. Any other business to come before the Board will be heart at that time.” (Dated November 30, 2015, Beth Anne Rippel, Town Clerk)

All Town Board members were in attendance, along with the Accountant, the Assessor Clerk, and various members of the public.

The Special Town Board Meeting of the Town of Chatham opened at 7:00 PM with Supervisor Jesse DeGroot leading the pledge to the flag.

The Supervisor turned the meeting over to Councilwoman Maria Lull, as she had requested for the meeting to be held. Councilwoman Lull thanked the Board for taking time from their busy schedules to attend the meeting and read the following from her papers:

“To ensure a smooth transaction, we want to give professionals and the public an opportunity to become involved in town governance. Therefore, we ask the Town Clerk to advertise for the following positions:

- a. Request for proposal for Town Attorney
- b. Request for proposal for Land Use & Planning Attorney
- c. Request for proposal for Town Accounting Firm
- d. Request for proposal for Town Engineering Firm
- e. Advertise in the Columbia Paper and Chatham Courier for a Code Enforcement Officer.
- f. Advertise in the Columbia Paper and Chatham Courier for one Planning Board seat term to run 2016 to 2022. Applications to be submitted by January 15, 2016.
- g. Advertise in the Columbia Paper and Chatham Courier for one Zoning Board seat term to run 2016 to 2022. Applications to be submitted by January 15, 2016.”

Councilwoman Lull asked if the previous should be made as one resolution or if it would require multiple. Lull also noted that she had talked to current Town Attorney Tal Rappleyea, who expressed his willingness to continue, and that she expected him to put in an application for the position. Councilman Swartz asked if she intended to replace the two seats on the boards; namely, the Planning Board and Zoning Board of Appeals. Lull stated that she spoke with Mike Hart, who is interested in continuing on the Zoning Board, but she was not able to get in touch with Kary Jablonka. Swartz stated that he had talked to Jablonka, who was also very interested in staying on the Planning Board. Lull explained that she would give him a call also and explain the application process. The Board agreed to address the requests through a single resolution.

Resolution #124-15: We ask the Town Clerk to advertise for the following positions:

- a. Request for proposal for Town Attorney
- b. Request for proposal for Land Use & Planning Attorney

- c. Request for proposal for Town Accounting Firm
- d. Request for proposal for Town Engineering Firm
- e. Advertise in the Columbia Paper and Chatham Courier for a Code Enforcement Officer.
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Councilwoman Lull offered the motion and Councilman Balcom seconded it. The motion carried 4 to 1. Ayes: Lull, Balcom, Rohde, DeGrootd. Nay: Swartz.

Councilwoman Lull also requested that the Town Clerk post on the Town website that there will be a swearing-in ceremony for the new board members on Friday, January 1, 2016, at 12:00 noon in the court room of the Tracy Memorial Village Hall.

Finally, Councilwoman Lull stated that the organizational meeting of the Town Board of the Town of Chatham will be held on Saturday, January 2, 2016, at 10:00 AM, and that she would like this posted on the Town website and also advertised in the local papers. Councilman Swartz noted that he will be out of town because it is a holiday weekend. Supervisor DeGrootd asked to clarify that this would be the organizational meeting. Councilwoman Lull replied in the affirmative and said that she had wanted to try for January 4; however, the County Supervisors' meeting was held that same day. Councilman Swartz asked if it could be held on January 5. Councilwoman Lull replied in the negative and Councilman Swartz reiterated that there would be one board member missing from that meeting. Councilwoman Lull asked Councilman Balcom if there was anything he wished to add to the agenda. Councilman Balcom spoke in the negative, stating that it had been the shortest meeting.

Councilman Balcom moved to adjourn the meeting at 7:16 PM. Councilwoman Rohde seconded and the motion was carried.

Respectfully submitted by,

Elizabeth Horst