

**Town of Chatham Town Board**  
**Public Hearing: Draft of Revised Town of Chatham Zoning Law**  
**Thursday, February 7, 2019 6:00 PM, Chatham Town Hall, 488 State Route 295, Chatham, NY**

**Purpose of Meeting**      The purpose of this public hearing is to give community members the opportunity to speak to the Town of Chatham Town Board and offer comments on the draft revised Town zoning law that has been developed. The Town Board will listen carefully to all comments and will consider them during further deliberations on adoption of the Zoning Law.

**GUIDELINES FOR PROVIDING COMMENTS AT PUBLIC HEARING**

Please observe the following guidelines to help ensure an effective and orderly meeting.

- Sign In**                      ALL PERSONS THAT WISH TO SPEAK AT THE HEARING, MUST SIGN IN, AND PROVIDE THE REQUIRED INFORMATION TO BE CALLED.
- Wait to be Called**        Speakers will be called to speak in the order they sign up. If you have signed up to speak, please stay in your seat until your name is called. When called, please come up to the podium to speak. Please address the Town Board, not the audience.
- Introduce Yourself**      Before making your comments, identify yourself and where you reside for the record. If you are speaking for an organization, identify that organization.
- Speak clearly**            Please speak clearly and at a measured pace. This will help the Town Board members to hear your comments and assist the stenographer who is transcribing this hearing.
- Time limits**              Each speaker will be given 5 minutes to speak. This limit is designed to assure that everyone who wants to speak will have that opportunity. Transferring of time from one speaker to another will not be permitted. Everyone who signs up to speak will be given the opportunity to do so tonight.
- Be Courteous**            Please be courteous to your fellow citizens and the members of the Town Board. Please speak to the issues. All comments should be addressed to the Town Board and not to other persons in the audience. There will be no debate or answering of questions raised as part of this hearing. Please do not interrupt speakers or engage in personal attacks, booing or catcalling. Discourteous behavior will not be tolerated and could result in expulsion from the hearing.
- Avoid Repetition**        Please avoid repetition. If a previous speaker has already offered the same comment as you have, when your turn is called you can tell the Board that you agree with the comment by the previous speaker without repeating the comment in full detail. This will keep the meeting moving so that all speakers will be able to give their comments before the evening grows late.
- Submit Documents**      If you have any documentary information that you want the Town Board to make part of the record, in addition to your spoken comments, please make sure to submit a written copy of those documents to the Town Clerk.

*Thank you for your cooperation.*